



Sales Tax Preservation Program (“STP Program”) APPLICATION

(Oak Ridge North Code of Ordinances, Appendix A, Section 8, B-2)

FEE: **\$600.00**

The Sales Tax Preservation Program (the “STP Program”) is a zoning use exception created by the City of Oak Ridge North City Council whereby the B-2 zoning district regulations may permit a not retail use in the B-2 Secondary and Highway Business District located along the I-45 corridor. Participation in the STP Program is subject to the City’s Sales Tax Preservation Program Guidelines and requires the approval and execution of a Sales Tax Preservation Agreement between the City and the Applicant.

B-2 District property owners who are interested in the possibility of participating in the STP Program must complete this application and submit it with the required fee. The Applicant should also submit a letter explaining the basis for their STP Program request along with an unsigned proposed lease agreement with the proposed tenant.

Once the STP Program application is received, the Director of Economic Development (“Program Administrator”) will contact the applicant with the date and time of the EDC and City Council meetings where the Application will be considered. The applicant is required to attend the meeting. If any additional information is needed for the meetings, the Program Administrator will contact the applicant.

PROPERTY INFORMATION		
Address of Property/Building/ or Tenant Space:		
City:	State:	Zip Code:
ZONING DISTRICT INFORMATION		
Current Zoning District of Proposed Location:		
Proposed use of Property/Building or Tenant Space:		
SQFT of Space to be Leased:		
Number of stories:	Area 1st Floor:	Area 2 nd Floor
OWNER/APPLICANT INFORMATION		
Applicant Name:		Phone:
Address:		
Proposed Business Name:		
Email:		
Property/Building Owners Name:		Phone:
Address:		
Email:		
POINT OF CONTACT INFORMATION		

City of Oak Ridge North

27424 Robinson Road • Oak Ridge North, Texas 77385

(832)381-3306 • Fax (281) 367-7729

Name:	Phone:	Fax:
Title:		
Address:		
Email:		

Signature of Applicant Date

Printed Name Title

OFFICE USE ONLY

Date Application Received: _____

Date Application Fee Received: _____

Date of EDC Meeting: _____

Date of City Council Meeting: _____

Date Applicant contacted about meeting dates: _____

STP Program Agreement Status: Approved / Denied (Circle One)

STP Program Agreement Action Date: _____